

Dated: September 24, 2010

**AUCTION NOTICE FOR DISPOSAL OF OBSOLETE COMPUTER HARDWARE.**

Sealed tenders are invited on "As is where is basis" for auction of obsolete computer hardware items listed in Annexure.

The above said items are located at NIC in the address given above. Interested parties are requested to visit at National Informatics Centre, on all working days on the dates mentioned below and submit their rates in the enclosed Proforma.

1. **Date and Time for Inspection of Items** : **13-12-2010 to 21-12-2010**  
**1400 to 1700 Hrs.**
2. Contact Person/ Tender Form available at : Shri P Francis Xavier, DIO  
Cell No.9994264290
3. Last Date & Time for acceptance of Tender : 2.30 pm on 22-12-2010
4. Date & Time of Opening of tender : 3.30 pm on 22-12-2010

An EMD amount of Rs.2000/- should be deposited along with tenders in the form of an account payee **bank draft of a nationalized bank favoring DDO, NIC, Chennai.**

Subject:- Sealed tender for the disposal of computer hardware - regarding

### **General Terms & Conditions**

1. The bidders may inspect the items on a predetermined date and satisfy themselves about the items they are bidding for.
2. The items shall be sold to the highest bidder; Sales Tax will be extra, as applicable. List of items are given at annexure.
4. The Earnest Money Deposit (EMD) of the successful bidder shall be adjusted in the bid out-forth. The EMD of the unsuccessful bidders shall be returned within three months of the auction date, without any interest.
5. No items, once disposed to the successful bidder, shall be taken back by NIC, on any conditions whatsoever.
6. The successful bidder has to make full balance payment in the form of Demand Draft in favour of DDO, National Informatics Centre, within 5 days after confirmation, failing which the offer will be cancelled and EMD shall stand forfeited.
7. The successful bidder shall be required to lift/remove all the items from the disposal site without causing any damage to the premises within 5 days after the payment of the balance amount. The successful bidder shall take the responsibility to set right any damages caused during the lifting of the material, to the satisfaction of the concerned authority. On failure to do so, NIC shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.
8. Quotation letter in sealed envelope should be addressed to **The District Informatics Officer, NIC District Computer Centre, Collectorate, Nagapattinam - 611 003.**
9. The quotation must reach the undersigned on or before the due date otherwise it is liable to be rejected. Tenders received after due date and stipulated date and time due to any reason whatsoever including postal delays shall not be considered.
10. The financial bid should be quoted both in figures and words along with VAT/Sales Tax/CST if any. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the tenderer. VAT/Sales Tax/CST shall be borne by the tenderer.
11. NIC reserves the right to accept or reject any/all quotations without assigning any Reason whatsoever.
12. Each page of the tender document should be signed by the bidder(s).
13. Incomplete and unsigned quotations are liable to be rejected.
14. The EMD shall not attract any interest till adjustment / repayment as the case may be.
15. For financial evaluation, the highest bidder shall be chosen based on the total amount quoted.

(P Francis Xavier )  
District Informatics Officer

**TENDER FORM**

Tender Form for Disposal of Obsolete Computer Hardware

Name & Address of the Tenderer : \_\_\_\_\_  
(In capital letters)

\_\_\_\_\_  
\_\_\_\_\_

Telephone Number : \_\_\_\_\_

Details of EMD : Bank Draft/Pay Order No. \_\_\_\_\_

Amount(Rs.) \_\_\_\_\_

I/We have inspected the obsolete items and am/are interested to purchase the same on "As Is Where Basis". My/Our offer for the items is given below:-

(a) Quote Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)  
(Total of the amount quoted for items listed in the Annexure)

(b) Sales Tax / CST/VAT Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)  
(Total amount payable as tax for all items listed in the Annexure)

Total Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)  
(Total of the amount including taxes to be paid)

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the Government of India, Ministry of Communications and Information Technology, National Informatics Centre.

(Signature of the Tenderer)

To

The District Informatics Officer  
NIC District Computer Centre  
Room No. 107, First Floor,  
Collectorate Building  
Nagapattinam - 611 003